

DUTRON POLYMERS LIMITED

Familiarization Programme for Independent Directors

- **Objective**

The Company has instituted a structured process to familiarize its Independent Directors with the nature of its business, the industry in which it operates, and the regulatory and governance framework applicable to it. The Familiarization Programme is designed to equip Independent Directors with the necessary knowledge and insights to understand the Company's operations, strategic priorities, and key issues affecting the industry. This enables them to make well-informed decisions, effectively discharge their roles, rights, and responsibilities, and contribute meaningfully to the Board's deliberations and the Company's long-term value creation.

- **Process**

Upon the appointment of an Independent Director, the Company conducts a structured induction programme to provide comprehensive insights into the Company's background, history, business milestones, industry landscape, product offerings, corporate structure, and key policies. The programme includes an overview of the composition of the Board and its Committees, enabling the Director to understand the Company's governance framework.

As part of this induction, the Chairman & Managing Director engages in a one-on-one interaction with the newly appointed Independent Director to familiarize them with the Company's culture, values, and strategic vision. In addition, an appointment letter is issued outlining the Director's roles, responsibilities, duties, and expectations. The Company also shares its key codes and policies, including the Code of Conduct, to reinforce alignment with the Company's ethical and governance standards.

Ongoing familiarization is facilitated through regular updates provided during Board and Committee meetings, covering areas such as:

- Business Strategy and performance
- Operational and financial metrics
- Market dynamics and industry trends
- Regulatory developments and changes in the business model

These sessions also offer opportunities for Independent Directors to interact with senior management and gain deeper insights into the Company's operations and long-term strategy.

In addition, important updates pertaining to the Company and the industry are shared with Directors through emails, calls, and periodic communications to ensure continuous engagement.

Where appropriate, Independent Directors are also encouraged to visit the Company's plant locations to enhance their understanding of the operational and manufacturing aspects of the business.

DETAILS OF FAMILIARIZATION PROGRAMME IMPARTED TO INDEPENDENT DIRECTORS
DURING THE FY 2024-25

A familiarization programme was conducted during the financial year 2024-25 on 29th January, 2025 at the office of the Company at "Dutron House", Nr. Mithakhali Underbridge, Navrangpura, Ahmedabad, Gujarat – 380009, India, wherein the independent directors were enlightened about the various circulars/amendments issued by Ministry of Corporate Affairs, Securities and Exchange Board of India and other regulatory authorities.

A detailed presentation was made to familiarize all the independent directors of the Company with the key amendments in the SEBI (Listing Obligations and Disclosure Requirements) (Third Amendment) Regulations, 2024 ('the Listing Regulations') that are applicable to the company. These amendments were officially published in the official gazette on December 13, 2024, and come into force on the date of their publication in the Official Gazette: Provided that sub-regulations VI and XX of regulation 3 of the regulation shall come into force with effect from December 31, 2024.

Further, as a part of initiative to familiarize the Directors of all latest developments and to promote continuous knowledge building, monthly updates on relevant statutory and regulatory changes are circulated to the Directors.

Details of attendance of Independent Directors in Familiarization Programme conducted during the financial year 2024-25 are as follows:

| Name of Independent Directors | Date & Attendance 29-01-2025 | Number of Programmes attended during FY 2024-25 | Cumulative Number of Programmes attended till date | Number of hours spent during FY 2024-25 | Cumulative Number of hours spent till date |
|--------------------------------------|---|--|---|--|---|
| Rajendra Desai | Yes (OVAM) | 1 | 1 | 2 | 2 |
| Yogen Patel | Yes | 1 | 1 | 2 | 2 |
| Parul Parikh | Yes | 1 | 1 | 2 | 2 |